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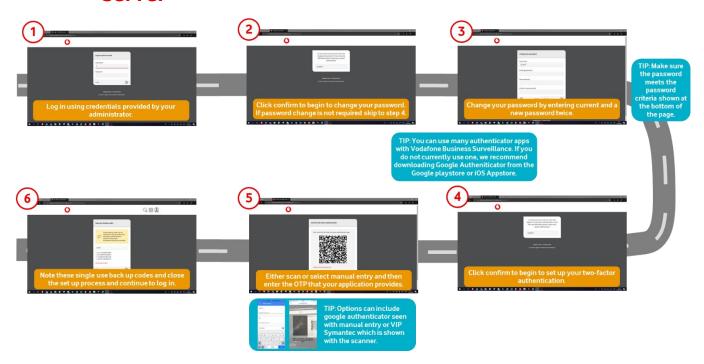
### 1.1 Introduction

**Two-factor authentication** (**2FA**) is a second layer of security to protect an account or system. Users must go through two layers of security before being granted access to an account or system.

2FA is enabled as a mandatory authentication option for all user accounts. For the first-time login process, user account needs to linked to a TOTP (Time-based One-time Passwords) generator app. Google Authenticator is suitable for iOS/Android/windows and is a recommended authenticator app, but most standard 2FA apps can be used. Below sections explains step by step process setting up 2FA on the server and clients.

Please note that the journeys may slightly differ depending on how your administrator has set up your account.

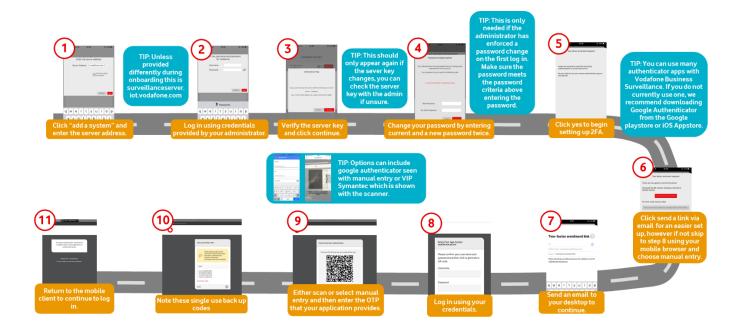
# 1.2 Setting Up Two-factor authentication (2FA) on the server



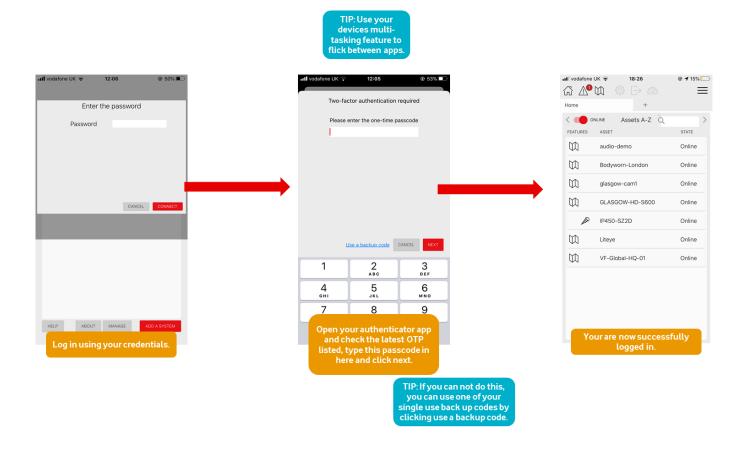
### 1.3 Server Login



# 1.4 Setting up Two-factor authentication (2FA) on Mobile Client

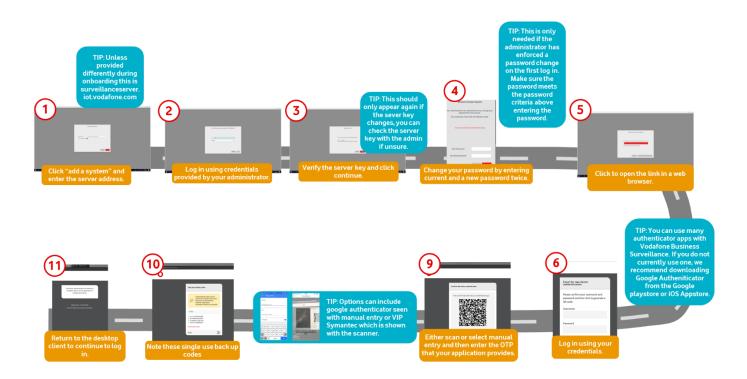


### 1.5 Mobile Login

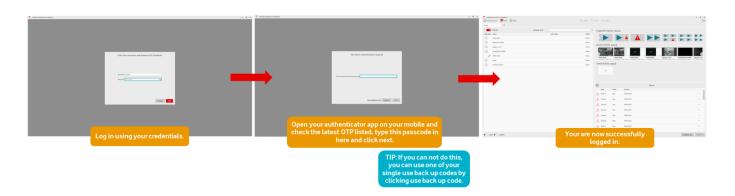




# 1.6 Setting up Two-factor authentication (2FA) on Desktop Client



# 1.7 Desktop Login





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